Administration Commission

Tim Jeffries, tim@tmjcpapc.com

Help address the physical and administrative affairs of the parish in the following ways:

- Serve on Administration Commission and/or Finance Council
- Assist with counting of weekly collection
- Assist with special office projects (stuffing inserts into bulletins)
- Volunteer to substitute in Parish Office
- Translate English/Spanish text

Outdoor Environment

- Community Garden
- Landscaping Church grounds
- Flower gardens, weeding, etc.

Faith Formation Commission

Sonia Potts, rjp12@centurytel.net

- Serve as member of Faith Formation Commission
- Ministries with youth (Must be Virtus trained):
  - Sunday Children’s Liturgy of the Word
    - 8:30 a.m.
  - Catechist for Parish School of Religion (K-8)
  - Nursery Room Volunteer
    - 8:30 a.m. Mass
- Ministries with youth (Must be Virtus trained):
  - Confirmation team member
  - Life Teen core member
  - Assist with special events
  - Provide food

Ministries with and for adults:

- RCIA team member
- Sponsor adult in the RCIA process
- Married couples helping prepare engaged couples for marriage
- Serve as a wedding coordinator

Social Concerns

Barbara Head, babsh0809@aol.com

- Serve on Social Concerns Commission, meet on third Tuesday
- Social Justice
  - Being Christ to those in need in our community by reaching out and giving our time and talents
    - Breakfast Café
      - Serving breakfast to the homeless
      - November Saturdays
    - Pro Life Concerns
      - Volunteering at The Wardrobe
      - The Wardrobe sells gently used clothing, shoes, etc. Sacred Heart’s shift is second Wednesday of the month from 11 a.m. to 1:30 p.m.
    - Giving Tree
      - Christmas gift giving program helping families in need through the Voluntary Action Center
    - Easter Banquet for the Poor
      - Planning
      - Provide food
      - Serve/clean up
    - Room at the Inn
      - Winter Shelter for the homeless
    - Language Program
      - Providing language tutoring in reading, writing, and speaking to all who wish to learn
      - Tutor
      - Learner
      - Childcare

- Social Life
  - Building our faith community through fun and fellowship beyond the weekend Mass
    - Host coffee and donuts Sunday mornings
    - Help with and serve at parish-wide socials
    - Provide food
    - Serve/clean up
    - Help with funeral dinners
    - Provide food
    - Serve/clean up
    - Serve on Food Safety Committee
    - Christmas Bazaar
      - Work on crafts, sewing, quilting, etc.
      - Bazaar Silent Auction
        - (obtain donations, set up, arrange pick of winnings)
      - Bake Sale
        - Provide food
        - Work at Bake sale
        - Set up
          - (putting tables up, items on tables, etc.)
        - Work a shift during the Bazaar
        - Annual Fall Picnic
          - Set up
          - Clean up

- Health Ministry
  - As members of the laity, we are called to care for the people of God as part of our mission in the church. The Health Ministry committee supports the close relationship between spiritual and bodily health through health education, disease prevention and holistic health maintenance for the people of our parish.
    - Minister to the Sick and Homebound
      - Communion minister to the parishioners at home or in care facilities
      - Visit parishioners at home or in care facilities
      - Communion minister to patients in hospitals
        (Training and background check required)
    - Help plan health & wellness activities
      - (i.e. Walk to Bethlehem, health screenings)
    - Prayer Chain
    - Occasional transportation to Mass

Are you new to Sacred Heart Parish?

If you have not officially registered in the Parish Office, forms are located in the vestibule of the Church, by email request: bhead@sacredheart-church.org, Or online at www.sacredheart-church.org

[This form is available online]
Each year, as responsible stewards of God’s gifts, we are given the opportunity to evaluate these gifts and determine how we can best serve our parish. This form is an opportunity to volunteer in any capacity.

If you have previously served in a minister role, please complete this form again for the new stewardship year.

Please Print Clearly

Name ____________________________

Email ____________________________

Address ____________________________

City/zip ____________________________

Phone ____________________________

Cell/wk ____________________________

Date of birth ____________________________

Do you speak a language other than English?  Yes _______ No _______

Which language(s)? ____________________________

Sacred Heart Time & Talent 2019-2020

Liturgy Commission
Chris Vitt, evitt@sacredheart-church.org

Liturgy
☐ Serve on the Liturgy Commission
  Attend meeting on the first Thursday of every month
☐ Serve on Art and Environment Committee
☐ Wednesday Eucharistic Adoration
  ☐ Scheduled Adorer
  (12 p.m. - 4:30 p.m., 30-60 minute slots)
☐ Launder church linens (occasional sub)
☐ Faithful Friends
  (Attend funeral Masses)

Minister at Mass
(Choose all that apply)
☐ Director of Worship
  The Director of Worship acts as liturgy coordinator and is responsible for the organization of the celebration.
☐ Lector
☐ Hospitality minister/usher
☐ Communion minister
  (must be confirmed Catholic)
☐ Altar Servers
  (adults and students age 10 and older)
☐ Altar Server for funeral or wedding Masses

Serving at which Mass?
☐ 4:30 p.m. Saturday
☐ 8:30 a.m. Sunday
☐ 11 a.m. Sunday

Music Ministry
☐ Choir member (8:30 Mass)
☐ Cantor/song leader
☐ Play an instrument
  What instrument ____________________________
☐ African Choir member
☐ Help with Multicultural Pentecost Celebration

Knights of Columbus
Dave Rapoff, davidr@cmcmfg.com

Heart of the Matter parish newspaper
Mary Head, jhead2403@aol.com

☐ Solicit advertisements
☐ Write/report (adults, teens, youth)
☐ Proofread
☐ Take photographs
☐ Fold and label papers at 8:30 a.m. on the fourth Thursday

I want no changes to my minister assignments. I will continue to serve in my current roles.

I no longer wish to be assigned to the following minister volunteer roles:

Previous Minister Assignments

Name ____________________________

Please Print Clearly

Date of birth ____________________________

Do you speak a language other than English?  Yes _______ No _______

Which language(s)? ____________________________

Solicit advertisements

Write/report (adults, teens, youth)

Proofread

Take photographs

Fold and label papers at 8:30 a.m. on the fourth Thursday

I would like more information about the Knights of Columbus

Director of Worship

The Director of Worship acts as liturgy coordinator and is responsible for the organization of the celebration.

Lector

Hospitality minister/usher

Communion minister
  (must be confirmed Catholic)

Altar Servers
  (adults and students age 10 and older)

Altar Server for funeral or wedding Masses

Serving at which Mass?

Choir member (8:30 Mass)

Cantor/song leader

Play an instrument
  What instrument ____________________________

African Choir member

Help with Multicultural Pentecost Celebration

Knights of Columbus

Heart of the Matter parish newspaper

Previous Minister Assignments

Do you speak a language other than English?  Yes _______ No _______

Which language(s)? ____________________________

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Write/report (adults, teens, youth)

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