



Sacred Heart Church

105 Waugh St, Columbia, MO 65201

573-443-3470; fax 573-442-1082

www.sacredheart-church.org

Baptism Requirements

Baptism Preparation class

Parents must attend a Baptism preparation class. At Sacred Heart, the class is offered once each month and lasts about one hour. Certificates of completion will be provided for parents to submit to the Parish Office, along with all completed Baptism request forms.

If a child to be baptized is age 7 or older, it is required for him/her to attend at least one year of Religion class. Call the Parish Office for Parish School of Religion (PSR) registration.

To register for a Baptism Preparation class, call the Parish Office, 443-3470. There is no charge for the class. Godparents who are not local will find a class offered at their parish.

Parish registration

If parents consider themselves active at Sacred Heart Church and are not listed in the parish database, then a registration form must be completed and returned to the Parish Office.

Letters of good standing

Parents and godparents, if not registered members of Sacred Heart Church, must present a Letter of Good Standing from their parish of registration, stating they are active and participating. Letters must be submitted to the Parish Office along with all completed Baptism request forms.

Confirmation

Godparents are required to present proof of having been confirmed in the Catholic faith.

Baptism registration form

Parents must complete a Baptism Request Form. The form provides background and information used to create a Baptism certificate. Please write clearly in order for information to be transferred accurately to the Baptism certificate and the Sacrament records.

Requesting a date

When all documentation has been collected, and all forms are completed, a date may be requested. Make a first and second Baptism date choice. No date is firm until approved by the parish priest. Before making definite plans, wait for confirmation from the Parish Office.

The sooner all forms and documentation is turned in to the office, the sooner a date for Baptism can be approved.

Child and parent worksheet

Child's information

Print clearly!

First name _____ Middle _____ Last _____

Birth date _____ City of birth _____ State _____

_____ male _____ female

Father's information

First name _____ Middle _____ Last _____

Religion _____ Parish _____

Mother's information

First name _____ Middle _____ Maiden _____

Religion _____ Parish _____

Marriage information

Date, church & location of parent's wedding _____

Married by a priest Yes _____ No _____

General information

Home address _____ City/state/zip _____

HM phone _____ Cell phone _____

Good time of day to call _____

Email address _____

Date of Baptism

Two choices of dates _____ Mass time _____

Date/place of parent's Baptism class _____

Approximate number of guests expected _____

Note: No Baptisms are performed during Lent

Godparent worksheet

Godparents serve a special role for one to be baptized, whether it be a child or an adult. Godparents are to represent the Christian Catholic community, the Church. They are to be supportive of the newly baptized after the rite, and to assist the child's parents in raising their child in the Catholic faith. When choosing godparents, consider that they should be someone who will represent and share their own Catholic faith.

At least one godparent must be an active and committed Catholic. The Catechism of the Catholic Church states "...the godfather and godmother... must be firm believers, able and ready to help the newly baptized—child or adult—on the road of Christian life." (#1255).

This is the Church's way of saying that being a godparent is truly a ministry in the Church, and not simply an honor. To ensure that a godparent is capable of this, Church law also insists that this person be at least 16 years old (for maturity's sake), fully initiated (having received Baptism Confirmation and Eucharist), be someone other than the legal parents and one who leads a life in harmony with Church teachings.

Other baptized Christians may serve as a Christian witness to the Baptism. The Baptismal rite does not distinguish between a Catholic godparent and a Christian witness. However, at least one catholic godparent is required.

Godparent's information

Print clearly!

Godfather's first name _____ Middle _____ Last _____

Religion _____

Parish _____ City/State _____

Godmother's first name _____ Middle _____ Last _____

Religion _____

Parish _____ City/State _____

_____ **Letter(s) of Good Standing from God parents attached**

_____ **Certificate(s) of Confirmation attached**

Baptism Preparation check list

Submit Baptism date request to the Parish Office with all forms attached:

_____ Certificate of Baptism Preparation class for parents

_____ Letter of good standing for godparents (if applicable)

_____ Proof of Confirmation for Godparents

_____ Letter of good standing for parents (if applicable)

Other documents:

1)

2)

3)

Notes: